

Course Dates and Registration Fee

Possible start dates are any Monday within the normal school term dates. Windrush operates a Trimester (3 Term Year):

- Autumn Term 2019: 3rd Sept – 13th Dec 2019 (excluding 23rd Oct – 3rd Nov)
- Spring Term 2019: 6th Jan – 27th March 2020 (excluding 12th Feb – 23th Feb)
- Summer Term 2019: 20th April – 3rd July 2020 (excluding 20th May – 30th May)

The minimum course period is 1 week, and the maximum is 4 weeks. A single registration fee of £65 is payable for all courses.

School classes start at 09:00 and finish at 15:30 unless extra-curricular activities are undertaken.

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Course Fees and Programmes (fully integrated with UK students)

Year Group	Details of Weekly lesson	Fees
Year 3 (aged 7 to 8 years) Must have an accompanying parent	A typical week comprises: English: 7.25 hrs. Mathematics 6.25 hrs. Science: 1.5 hrs. Computing: 1 hr. Art/DT: 1.75 hrs. History/Geography: 2.5 hrs. Music: 0.75 hrs. French: 0.75 hrs. P.E.: 3 hrs. Drama: 0.5 hr. RE: 1 hr. Sport: 3.25 hrs.	1 week: £650 2 weeks: £1,300 Additional weeks 3-4: £550 per week
Year 4 (aged 8 to 9 years) Must have an accompanying parent	A typical week comprises: English: 7.25 hrs. Mathematics 6.25 hrs. Science: 1.5 hrs. Computing: 1 hr. Art/DT: 1.75 hrs. History/Geography: 2.5 hrs. Music: 0.75 hrs. French: 0.75 hrs. P.E.: 3 hrs. Drama: 0.5 hr. RE: 1 hr. Sport: 3.25 hrs.	1 week: £650 2 weeks: £1,300 Additional weeks 3-4: £550 per week
Year 5 (aged 9 to 10 years)	A typical week comprises: English: 7.25 hrs. Mathematics 5.5 hrs. Science: 3 hrs. Computing: 0.75 hr. Art/DT: 1 hr. History/Geography: 1.75 hrs. Music: 0.75 hrs. French: 0.75 hrs. P.E.: 3 hrs. Drama: 0.5 hr. Reasoning: 0.75 hrs. Sport: 3.25 hrs.	1 week: £650 2 weeks: £1,300 Additional weeks 3-4: £550 per week
Year 6 (aged 10 to 11 years)	A typical week comprises: English: 7 hrs. Mathematics 5 hrs. Science: 2 hrs. Computing: 1.5 hr. Art/DT: 1 hr. History/Geography: 2 hrs. Music: 0.75 hrs. French: 1 hr. P.E.: 3 hrs. Drama: 1 hr. Reasoning: 1.5 hrs. Sport: 3.5 hrs.	1 week: £650 2 weeks: £1,300 Additional weeks 3-4: £550 per week

Note: within the curriculum above, English includes Handwriting, and Sport includes Swimming. All pupils have some French. English as a Foreign Language can be made available where required.

Organisation of visas and flights can be included for an extra charge.

All children under the age of 11 must be accompanied to/from the UK for safety and visa purposes. All children under the age of 9 must be accompanied by a parent for the duration of the stay.

For parents wishing for an additional individual week's tuition, the cost is shown above. All payments must be made in full prior to departure and are non-refundable.

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Accommodation Fees

Home-stay: immerse yourself in the English culture from £440 per week
 Our priority is to ensure that the accommodation enhances your child's stay with us and provides a safe home environment. Stay with a family, who may have a child at Windrush, and who will speak to you in English and share their family space and meals.

What's included	Standard Homestay Single bed and shared bathroom.	Superior homestay Double occupancy of a larger room (parent and child). Two beds, shared bathroom.
Breakfast	✓	✓
Evening meal	✓	✓
Lunch at weekends	✓	✓
Laundry	✓	✓
You are the only guest of your mother tongue	✓	✓
Bed linen and towels	✓	✓
Transport to and from school 5 days a week	✓	✓
Price per week	£440	£880

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Travel and airport pick up

The nearest International airports to Windrush Valley School are **Birmingham (BHX)** and **London Heathrow (LHR)**. If you arrive at one of these airports, your journey will be quicker, easier and cheaper.

Visa documentation and flight travel can also be organised for an extra fee. Please email info@cherwell.org.uk for more information on this.

Airport pick-up

Private Hire

In the event that you choose to travel by private taxi hire, we can arrange everything for you for an extra fee. Our driver will meet you in the Arrivals' Lounge and will take you directly to your accommodation. They can stop at motorway services where needed and will introduce you to the family with whom you will stay. Transfer prices are one way from/to the airport but can be shared by students or parents who book their flights together.

Public transport

If you prefer to use public transport, we will send you details of routes, times and prices. On arrival, you phone your hosts and they will come to the coach or train station to meet you.

Saturday is the best day to travel if you choose to use public transport.

UK airport	Taxi	Public transport (approx.)	Taxi Price (one way)
Birmingham (BHX)	1h15m	1h45m	£140
London Heathrow (LHR)	1h30m	2h	£180
London Gatwick (LGW)	2h15m	2h30m	£300

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General and Booking Conditions

1. Registration fee is £65. This registration fee should be paid as a deposit immediately after you receive confirmation of acceptance. This deposit is non-refundable, and enables us to proceed with document application and completion. We recommend that you insure for Cancellation (see section 10 below).

2. PAYMENT DATES. All remaining course, accommodation, transfer and other fees should arrive at Windrush Valley School at least 28 days before your course start date (or immediately upon receiving confirmation of acceptance if you book less than 28 days in advance of your start date.) Windrush Valley School cannot provide accommodation and lessons for students who have not paid. Please see the Payments Method section below for more detail.

3. CANCELLATION CONDITIONS (please read carefully)

a) Course fees and all accommodation and transfer fees are FULLY RETURNABLE if cancellation is received by Windrush Valley School at least 28 days before the course start date.

b) If cancellation is received less than 28 days, but more than 14 days before the course start date (for a reason other than those which could reasonably be insured against – see sections 3d below) 50% of the course fees will be refunded plus all host family and airport transfer fees.

c) If cancellation occurs less than 14 days before the course start date, or if a student cancels part of a course after course commencement (for a reason other than those which could reasonably be insured against – see sections 3d and 10 below):

i) 30% of course fees will be refunded for all complete weeks of the cancelled period (subject to exclusions in section 3d below) except the first week of the cancelled period which will be charged in full.

ii) all remaining accommodation fees will be refunded in full less 2 weeks' accommodation fee.

iii) a cancellation fee may be charged for airport transfers cancelled less than 72 hours before arrival.

iv) Windrush Valley School strongly recommends that you book travel and cancellation insurance for the period of your visit to the UK.

IMPORTANT NOTE: If cancellation occurs within the final 28 days before the course start date due to a risk which could have been insured, no refund of course fees will be made.

d) Special note for students from countries from which a visa is required to study in the UK. In the event that your visa application is refused, we shall ask you to send a scanned copy of the complete refusal notice. When we are satisfied that the refusal notice is genuine, all fees received by Windrush Valley School will be refunded except the registration fee (as described in section 1 above) plus any courier and/or postal fees incurred in sending to you documents associated with your course.

e) Postponement of courses will be assessed in the same way as the Cancellation Conditions. Windrush Valley School reserves the right to exercise its discretion depending on the circumstances surrounding postponement.

4. STUDENT TAKING A PERIOD OF LEAVE.

Periods of leave within a junior school course are not generally acceptable. In exceptional circumstances short periods of leave may be arranged but these impact both on tuition and with Host family accommodation, so no refunds are given for any periods of leave.

5. CANCELLATION OF COURSES BY WINDRUSH VALLEY SCHOOL, AND OUR RIGHT TO REFUSE BOOKINGS.

Windrush Valley School has the right to refuse or cancel bookings in exceptional circumstances. In the event of Windrush Valley School cancelling a booking, all registration, course fees and other fees received will be returned. Windrush Valley School will not accept liability for air or other transport fares lost due to cancellation, or any other costs incurred by clients. We recommend that you insure for Cancellation (see section 10 below)

6. PAYMENT METHODS. The following payment methods are acceptable to Windrush Valley School:

a) International Bank transfer to Cherwell Academy, HSBC, sort code: 40-02-16, account number: 42256398. IMPORTANT - Please note that you are responsible for all bank charges if you decide to pay by this method, and if we do not receive the full amount of the invoice, we will normally need to ask for the remaining payment to be made.

b) Cash on arrival at Windrush Valley School for the main part of your course and accommodation (but please note that you will still need to

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pay the registration fee by the methods mentioned above.) PLEASE NOTE: If payment is made by bank transfer, you are responsible for all bank transfer charges. If reduced payment is received for any reason, Windrush Valley School will request you to pay the remaining fees when you arrive.

7. PRIVACY and DATA PROTECTION:

Windrush Valley School is committed to protecting your personal information and respecting data protection laws around the world. Our privacy policy, available on our website, explains how we do this and how we use and how we store your personal information. If you do not provide that personal information, we will not be able to process your request or order. Where your consent is required for us to process your personal information, we will ask for your consent at the point at which you provide your data. You have the right to withdraw that consent at any time. We do not sell your personal information to third parties.

We will only keep records of your personal information for as long as is reasonably necessary for the purposes for which we have collected it, and in order to comply with any U.K. statutory or regulatory obligations in relation to retention of records. We would always ask before processing your personal data for marketing purposes. This includes keeping a record of your request indefinitely so that we can respect your request in future. To request a copy of this policy you can always contact our Data Protection Officer at: info@cherwell.org.uk.

8. CONTACTING US:

Registration: Please download and complete the registration then email a scanned copy to info@cherwell.org.uk. You can contact us by email at info@cherwell.org.uk in relation to any of the rights described in the above paragraphs, or if you have any questions regarding our privacy policy.

9. LIABILITY:

Windrush Valley School and its proprietors, employees and associates accept no liability for any losses or expenses due to delay, sickness, visa, quarantine or any other cause.

10. INSURANCE:

Windrush Valley School holds adequate Public Liability Insurance but strongly recommends that you book Travel, Medical and Cancellation insurance for the period of your visit to the United Kingdom.